



LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE

Jail Road, Lahore – Pakistan. Tel: 042-99203801-09 Fax: 042-99203077

No: _____

Dated: _____ LCWU

To,
Head of the Department,
LCWU, Lahore

SUBJECT: RATIONAL ANNUAL PROCUREMENT PLANNING FOR THE FINANCIAL YEAR 2022-2023
AS PER PPRA RULE # 08

As per direction of Worthy Vice Chancellor, all the departments are directed to provide the annual requirement for all the procurement for F.Y 2022-23

➤ Detail for Procurement Less than 75,000/- Petty Purchase

Sr. #	Procurement Name	Procurement Description with quantity and Description	Procurement Category (Local / Import)	Source of Fund (Budget Head / Project Head / Funded Project)	Estimated Amount	Tentative Delivery Schedule	Remarks
For Example	IT Equipment	Refilling of toners / Purchase of toners	Local	University Budget / HEC Funded Project	Rs. 04.0 Million	15-July-2022	If any
1							
2							
3							

➤ Detail for Procurement More than 75,000/- Less than 200,000/- Quotation Cases

Sr. #	Procurement Name	Procurement Description with quantity and Description	Procurement Category (Local / Import)	Source of Fund (Budget Head / Project Head / Funded Project)	Estimated Amount	Tentative Delivery Schedule	Remarks
For Example	Chemicals /Glassware	Chemicals /Glassware	Local	University Budget / HEC Funded Project	Rs. 04.0 Million	15-July-2022	If any

1	Printing & Stationery	Printing of Souvenir	Local	University Budget / HEC Funded Project	Rs. .175	25-Aug-2022	If any
2							

➤ **Detail for Procurement More than 200,000/- Tender Cases**

Sr. #	Procurement Name	Procurement Description with quantity and Description	Procurement Category (Local / Import)	Source of Fund (Budget Head / Project Head / Funded Project)	Estimated Amount	Tentative Delivery Schedule	Remarks
For Example	Chemicals /Glassware	Chemicals /Glassware	Local	University Budget / HEC Funded Project	Rs. 1.0 Million	15-July-2022	If any
1	IT Equipment	Computers/Laptop/Multimedia/	Local/Import	University Budget / HEC Funded Project	Rs. 2.175	25-Aug-2022	If any

Purchase Officer
LCWU, Lahore

Deputy Director Purchase
LCWU, Lahore

Treasurer
LCWU, Lahore

Important Note:

- **If any department failed to provide their procurement planning detail till 15-07-2021 no single case will be uploaded / entertained for Financial Year 2022-23**

c.c

1. P.S Vice Chancellor
2. Treasurer
Registrar